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TO: ALL QUICKBOOKS USERS
FROM: The QuickBooks Consultants at Sabel & Oplinger, CPA, PC

QuickBooks 2017 is now available. Our Certified QuickBooks (QB) Advisors recommend that you use a version of QB 2015 or newer. Intuit's payroll packages include the Enhanced Payroll for \$31.20 per month (base fee and you file all taxes and forms required. E-filing is optional). The Full Service Payroll for \$79.00 per month (base fee – Intuit files all taxes for you and all forms necessary). If not already enrolled in either of these two programs, we highly recommend you do as quickly as possible to track payroll efficiently for 2017.

Please take a look at some of the 2017 enhancements and new features:

- **Scheduled Reports** – Schedule Automatic Financial statements for those who need to stay informed on a recurring basis. Email send times are scheduled on the hour. Emails are password protected. Email content may be edited for each recipient.
- **Smart Search** – To activate go to Edit menu>preferences>general. Choose “Automatically open drop-down list when typing”. Unclick if you do not want to use this feature.
- **In-Between Amount Search** – From any displayed report, select Customize Report>Filters Tab>select Amount on left. Search option is offered for an amount range. Also available under Edit Menu>Find.
- **Vendor and Customer Type Filter** – Accessible from the Vendor or Customer Centers.
- **Visual Reminder to Record Make Deposits** – Displayed on the Home Page when there are Undeposited Funds balance. There is no change to the procedure to record deposits.
- **Credit Card Cleared Status** – Accessible from the Banking Menu>Enter Credit Card Charges. Easy to read credit card status resulting from reconciling the credit card account.
- **Feature Tour - (Fee-based service)** – Select Help>New Features>New Feature Tour.
- **Improved Report Filters View and Modification** – select the Show Applied Filters in the top left hand corner of any report.
- **Improved Deleted Users on Audit Trail** – select Reports>Accountant & Taxes> Audit Trail. Feature will now retain username associated with deleted transaction.
- **Improved-Quickly select Filters** – From any report, click Customize Report>Select Filters>Multiple. Easily view filters on report and edit filters.
- **QB 2017 for Mac Users is not available** – Intuit is no longer updating the desktop versions for Mac. Intuit is encouraging the online version for Mac Users.
- **QuickBooks Online** – Although the Online version is improving, it still has a way to go. New Features Include: A new look to the *Dashboard* for easy navigation. *Lists* are more streamlined *Invoice tracker* has a new look to make it easier to see.

Feel free to call the office (631) 283-2370 for more information.